



The Diocese of New Jersey

808 West State Street
Trenton, NJ 08618
(609) 394-5281 Fax (609) 394-9546

APPLICATION FORM FOR A LOAN OR GRANT - 2012

Church _____ Location _____

Contact Person Name _____ Title _____

Address _____

Phone# _____ E-mail _____

Loan Application _____ Amount \$ _____

or
Grant Application _____ Amount \$ _____
(Missions Only)

Purpose: (Brief statement describing need for these monies. Comprehensive detail should be attached to this application.)

If building construction is involved, have you complied with Canon 34, Commission on Church Architecture? _____

Repayment: Indicate your repayment desire:

Number of years _____
Payments: Monthly _____ Quarterly _____ Annually _____

Statistical Information: (From the most recent parochial report)

Average Sunday Attendance _____ Active Baptized Members _____

Are these numbers: Increasing _____ Stable _____ Decreasing _____

Financial Information: (From Page 3 of the three most recent Parochial Reports)

Table with columns: Revenues, Year, Year, Year. Rows include Line 3 Plate & Pledge, Line 4 Investment Income, Line 5 Other operating income, Line 6 Unrestricted bequests, Line 7 Diocesan assistance, and Total Operating Revenue.

Operating Expenses:	Year _____	Year _____	Year _____
Line 12 To diocese	_____	_____	_____
Line 14 All other operating expenses	_____	_____	_____
Total Operating Expenses:	_____	_____	_____

Other Financial Assets:	Market Value
Endowments	_____
DIT	_____
Building Fund	_____
Other Capital Funds	_____

Outstanding Indebtedness:

1. Lender: _____ Balance \$ _____

Terms: Payment \$ _____ per _____ @ _____% Until _____

Other Information:

Is a capital campaign planned? _____

Describe circumstances:

Are there other financial issues now, or in the near future? _____

Describe: _____

In addition to attaching comprehensive details about the reason for this request, attach current year financial statements, including the **budget**, and the **two most recent annual financial statements**, the most recent **audit report**, the last three **parochial reports**, and copies of any **bids** received for the work to be done and send to Loan & Grant Committee, 808 West State Street, Trenton, NJ 08618. **Treasurers** of congregations must be **bonded for the full financial assets of the applicant church**, including any proposed loan(s).

Signatures:

Warden _____ **Treasurer** _____

Rector/Vicar _____ **Date** _____